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California State University, San Bernardino

University Diversity Committee

Thursday, November 03, 2005

Present: Asbell, Baeza, Brown, Carswell, Clark, Diaz, Kakihara, Murillo-Moyeda, Rice, Texeira, Torrez, Zhang

Absent: Brotherton, Carthen, Constant, Daniels, Futch

I. Approval of Minutes

Texeira moved to approve the minutes. Murillo-Moyeda seconded. Motion approved with one abstention.

II. Budget Report

Valencia reported the rollover funds have been transferred into the new budget, the beginning balance for the year will be \$57,531. Valencia reported she transferred travel funds for past year's recipients.

III. Subcommittee Reports

a. Event Funding

i. International Institute

Murillo-Moyeda presented their request for \$700 for publicity for the International Education Week. The subcommittee recommended approval. Texeira moved to approve the fund. Brown seconded. Motion approved.

ii. Communications Studies

Murillo-Moyeda presented their request for \$1000 for the honorarium for Dr. Mary Jane Collier. Dr. Collier will speak at two classes. The committee requested clarification on the room being used in Chaparral Hall. Texeira moved to approve the request and will ask Ms. Gotch to try and secure a larger room if she can but the funding is not contingent on her getting a larger space. Asbell seconded. Motion approved.

b. Conversations on Diversity

Texeira reported the subcommittee met on Friday, October 28, 05. The subcommittee agreed to have a keynote speaker – Ernie Siva and have *Will and Company* do a presentation “Poetry of Courage.” The subcommittee will also put

out a call for diversity papers to be presented throughout the day. The subcommittee is having a problem securing a location. Valencia reported the Theatre Arts venue is not available, and the Student Union is not allowing reservations in their new space until they have confirmation on their move-in date. Clark is concerned about capturing an audience for the presentations. The committee suggested advertising with academic departments and Housing, posting signs, placing ads in the *Coyote Chronicle* and with the campus radio station, contacting student leaders, using department list-serves, and advertising off-campus.

Texeira stated the call for papers would need to be made before the end of the fall quarter. Clark asked if it should be open to the community colleges and the Palm Desert Campus (via teleconference).

Clark asked if UDC would like to host an event at the Palm Desert Campus. Asbell suggested sending out “feelers” for topics they may be interested in having. Clark volunteered working with Palm Desert Campus.

Texeira stated for the spring quarter, the subcommittee selected B.D. Wong as the speaker. (He plays a recurring role on the television series *Law and Order*. He would like to have dinner with the Diversity Committee the evening before the presentation. Clark asked that if we do secure B. D. Wong, we notify Sid Robinson so UDC can get coverage on the news. The subcommittee is also looking into CAB funds – getting student organizations to apply for funds to help off-set the cost of the honorarium.

The subcommittee will draft a call for papers.

The subcommittee will meet on Monday, November 14 at 1:30 pm.

c. Diversity Webpage

Zhang reported she is updating the events page. Zhang stated it would be best if the web site be updated by the info-tech student assistants in Undergraduate Studies. Zhang suggested when the events are funded, Valencia pass the information to info techs to post the information. Clark suggested putting in the approval notice that the money will not be forthcoming until the notice has been posted on the UDC website. Texeira suggested adding a question on the form “are you willing to post the event on the website”. Torres suggested sending a blanket statement to the campus. Clark stated UDC needs to highlight the information that UDC will enforce the posting of the event on the website, and we need to tell recipients that failure to post the event may result in loss of funding.

Murillo-Moyeda reported she met with Evans Kahuthu, who has done some minor changes to the page. He has offered to update the on-line application form with M. Casadonte, and they are willing to re-vamp the whole application process for

free. If UDC would like, they could re-vamp the whole website. Murillo-Moyeda will request a quote for re-vamping the website. Carswell stated the nomination form looked and behaved differently depending on the browser being used, and this was a problem. Texeira commended Zhang for the work she has done on the website and suggested Zhang meet with Evans and Casadonte regarding the changes needed. Torres moved UDC accept the offer to re-vamp the on-line forms. Carswell seconded. Asbell suggested waiting to see the on-line forms and then decide if UDC would like them to re-vamp the website.

Clark stated the work Zhang done has been pivotal, and UDC should look at what they can offer. Clark would like to see the cost estimate and see what they are proposing. Clark asked if she would like to be involved in the early stages. Zhang would like to be involved in the early stage. Clark suggested Zhang get together with Murillo-Moyeda to work together with Evans and Casadonte.

Clark moved that Murillo-Moyeda, Zhang and Carswell work with Evans Kahuthu and Casadonte on a proposal for UDC webpage. Motion seconded. Motion approved.

IV. New Business

Ombudsperson

Diaz provided an update on the status on the search. This incumbent will be responsible for Affirmative Action, EEOC, and ombudsperson.